

Provisional Rules of Procedure of the ECSC Special Council of Ministers (9 September 1952)

Caption: Provisional Rules of Procedure of the Special Council of Ministers of the European Coal and Steel Community (ECSC) dated 9 September 1952.

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Provisional Rules of Procedure for the Special Council of Ministers of the European Coal and Steel Community dated 9 September 1952

The Special Council of Ministers (hereinafter referred to as ‘the Council’) hereby adopts the Provisional Rules of Procedure set out below, pursuant to Article 30 of the Treaty of 18 April 1951 establishing the European Coal and Steel Community.

Article 1

The meetings of the Council shall take place at its headquarters, save where it decides otherwise.

Article 2

1. The President shall prepare the Council sessions.
2. The President shall draw up the provisional agenda.

Requests for items to be placed on the agenda must, as a general rule, be submitted at least 10 days before the start of the meeting.

Article 3

The invitation to the meetings, the provisional agenda and the documents needed for the deliberations must, as a general rule, reach the members of the Council by, at the latest, seven days before the start of the meeting.

Article 4

Members of the Council may arrange to be represented at the deliberations, subject to the provisions of Articles 27 and 28 of the Treaty.

Article 5

1. Council meetings shall not be public, save where the Council decides otherwise.
2. Members of the Council may arrange to be accompanied by experts, save where the Council decides otherwise.
3. The Council shall decide whether Members of the High Authority may attend meetings.

Article 6

At the start of each meeting, the Council shall establish the agenda.

Article 7

Votes shall be cast in the alphabetical order resulting from the Treaty.

Article 8

Minutes shall be taken in respect of each meeting. After being approved by the Council, the minutes shall be signed by the President and the Secretary.

Article 9

1. The President shall notify the competent authorities of the decisions of the Council.
2. Such Council decisions as have to be published shall appear in the Official Journal of the Community.

Article 10

The Council may set up committees.

Article 11

A Secretariat shall be established in order to assist the Council.

Article 12

1. The Council shall decide on the organisation of the Secretariat.
2. The Council shall appoint the Head of the Secretariat (hereinafter referred to as 'the Secretary').

Article 13

The Secretary, on behalf of and on the instructions of the President, shall administer the funds which are placed at the latter's disposal.

Article 14

These Rules of Procedure shall enter into force on 9 September 1952.